

STATE'S ATTORNEY FOR CALVERT COUNTY
200 DUKE STREET
PRINCE FREDERICK, MD 20678

BAD CHECK UNIT

PERSON WHO PRESENTED CHECK

MERCHANT WHO RECEIVED CHECK

Name: _____

Trade/Business Name: _____

Address: _____

Contact/Owner: _____

Phone: _____

Phone: _____

Why was the check returned? (check one)

Insufficient Funds Account Closed Stop Payment

Other _____

Amount of Check: \$ _____

Date Check Issued: _____

Please attach the following items:

Copy of the letter you sent to the person who wrote the bad check.

Copy of the returned certified mail receipt.

CLEAR copy of the bad check (front and back).